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AIC Website Privacy Statement

All personal information collected by the AIC is protected by the Privacy Act 1988. Information on the Commonwealth Privacy Act 1988 can be found on the Federal Privacy Commissioner's web site. However, acts done or practices engaged in by the AIC, which are directly related to a current or former employment relationship between the AIC and you; and an employee record held by the AIC and relating to you, are exempt from the provisions of the Privacy Act, including the NPPs.

This policy sets out how the AIC manages your personal information.

The AIC encourages you to check the AIC's website regularly for any updates to the AIC's privacy policy.

Security Information

You should be aware that there are inherent risks associated with the transmission of information via the internet. For those who do not wish to use the internet, AIC provides alternative ways of providing information. For example, forms may be printed and lodged by post.

Our internal network and databases are protected from unauthorised access using firewall and other technologies. To improve security of personal information, some electronic forms that collect this information have been secured under a standard web communications protocol that encrypts data for online transmission. Whilst these security measures are taken, AIC cannot guarantee that unauthorised access will not occur to its site or to users accessing its site.

The Data We Collect – Emails and Electronic Forms

We will record your email address only if you send us a message or register as a member. Your personal information will only be used for the purposes for which you have provided it. If you elect to receive emails from the AIC we will provide automated methods of unsubscribing.

Where you choose to send us a completed electronic form that includes your personal details, we do collect personally identifiable information, such as name, address and email address.

The information collected by email or electronic forms will be used only for the purpose for which you provided it, and we will not disclose it without your consent, except where authorised or required by law.

Publishing Personal Information

We will only publish personal information on this site if it has been collected for this purpose with your knowledge or if you have consented to the disclosure. When giving such consent you should be aware that information published on this site is accessible to millions of users from all over the world, that it will be indexed by search engines and that it may be viewed by any web user. This means that, once the information is published on this site, we will have no control over its subsequent use and disclosure.

Browsing – Web Usage Logs, Statistics

When you look at this website, our server may make a record of your visit possibly including (but not necessarily): IP address, domain type (e.g. .com, .gov, .au, .uk etc), net location, date and time of visit, pages accessed and documents viewed, referrer site and browser type. Information collected is only that which is freely disclosed as the visitor's local user setup. No attempt will be made to identify users or their browsing activities. However this data is not tied to individuals (individual identity is masked.)

The above is waived if law enforcement (or other government) agency exercises a legal authority to inspect ISP logs (e.g. by warrant, subpoena, or notice to produce).

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Cookies

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Access

You may access personal information AIC holds about you, upon making a written request. AIC may charge you a reasonable fee for processing your request.

AIC may decline a request for access to personal information in the limited circumstances permitted by the Privacy Act.

If, upon receiving access to your personal information or at any other time, you believe the personal information AIC holds about you is inaccurate, incomplete or out-of-date, please notify AIC immediately. AIC will take reasonable steps to correct the information so that it is accurate, complete and up to date.

Any comments or queries should be sent to our privacy officer: info@ausicom.com

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